



HIGH SCHOOL HANDBOOK

INSPIRING FUTURE LEADERS



STUDENT NAME:

AN OPEN LEARNING ENVIRONMENT THAT ADVANCES GLOBAL OPPORTUNITIES AND REVOLUTIONIZES ACADEMIA THROUGH INSPIRING STUDENTS TO BE THE LEADERS OF THE FUTURE. PLUS AN ADDED BONUS OF IMMERSING THEM IN THE FULL EXPERIENCE OF 'WORK' FROM GRADE 9 SO THEY LEARN WHAT THEY WANT TO BECOME WHEN THEY GROW UP BEFORE THEY ENTER INTO UNIVERSITY."

SYLVIA MARTIGNANI-AGORA PLUS FOUNDER

Curriculum Standards and Expectations

At Agora Plus, we partnered with established, experienced and accredited online course providers that will ensure every student's successful progression and completion of the Ontario Secondary School Diploma (OSSD). With on-site paid proctors and educators (named Coaches), ensuring students who are attending regularly will stay on top of their studies. Our customized and curated approach will ensure that students enrolled at our academy are consistently provided with personal academic attention and regular assistance. Our classroom sizes will not exceed 24 students at any given point and our ratio is 1 teacher to every 12 students.

Agora Plus is unique in three key areas:

- 1) Agora Plus Academy believes that high school students are capable of taking on more responsibilities in their learning and exploring their talents and strengths via real-time, practical experiences in the workforce.
- 2) Agora Plus is about developing a COMMUNITY of learners that is PROJECT-BASED in all aspects of learning.
- 3) Agora Plus is preparing all students for ENTREPRENEURSHIP and LEADERSHIP opportunities in the future.

INTRINSIC, INHERENT, and INNATE:

Since the beginning of time, learning has been a significant aspect of human nature. It is what places humankind above all other creatures, yet it is as natural as our instinctual desires to eat and breathe. No one instructs a newborn baby on how to sleep, feed or breathe. They are born with this knowledge, ability, and capacity. Over the centuries, education has been linked to being "learned". Teachers or instructors would study to teach young and inquiring minds. Frontal, hierarchical, and traditional instruction started in the 19th century. **Since then, NOTHING has changed.**

Agora Plus is simply broken down into two main components:

- 1) **Academic Development (AD):** Students will pursue their courses of study online and in-person with the assistance and onsite instruction of our proctors/coaches or online only (if applicable).
- 2) **Practicum Development (PD):** Students will build up their resumes and real life work experiences through job placements, apprenticeships, internships and mentorship opportunities using various, established partnerships and proven rigorous research methods.



MODE OF EDUCATION

In 2020, the founder of Agora Plus took a Harvard Course called “Leaders in Learning”. The course was both alarming and transformative. There were theories of learning taught that were completely revolutionary and non-traditional. Sylvia Martignani, decided to establish this leading-edge, transformational, and reinvented learning environment. Sylvia is committed to changing the traditional paradigm of learning and shift it to a path of life-long learning. She seeks to provide a safe-haven to children and youths away from the current ideologies and indoctrination of the traditional school systems.

According to Harvard Professor Richard Elmore, there are 4 modes of learning.

1. **Hierarchical Individual** = traditional schooling. A teacher direct knowledge at learners and assumes they are all the same in capacity and understanding. Testing is a measurement of how much learning took place.

2. **Hierarchical Collective** = Again, there is a hierarchy inherent in the relationship but now it’s a group of individuals who share a common interest or hobby or talent.

3. **Distributed Individual** = more common today is online learning based on interest of the learning. YouTube is an example of facilitating this kind of knowledge. “Just In Time Learning” is relevant, powerful and self-motivated.

4. **Distributed Collective** = when you place a group of learners together and ask them for their interests and how they like to learn. The groups form organically, and the learning is project driven. Peer-to-peer interaction is encouraged and highlighted in the environment. Teachers are actually “Coaches” that provide guidance and assist students in the learning process. Demonstrating methods of inquiry, research methods and varied ways of interpreting and expressing new knowledge. Students are encouraged to present their findings and lead the path to their own learning. Agora Plus Academy follows the 3rd and 4th modes of learning because this is the most ideal environment for the 21st century learner.



Distributed Individual and Collective Models What this means for our students?



Today's generation of learners have an abundance of technology at their fingertips. They are constantly bombarded with visual and auidial data through the various social networking sites and in everyday life. Technology has become a primary component in how they learn about their world. Instead of limiting access, Agora Plus would like to leverage the utility of this powerful medium and manage it to create an opportunity for real-time and relevant learning. Students at Agora Plus will be completing their academic modules online through our course provider; however, they will be attending in-person and working in their own hubs alongside one another. This closely resembles the workplace where everyone has a cubicle or space in an office and a defined role within an organization. Training them to collaborate, strive and become independent at the same time!

Program Statement

Agora Plus has prepared and provided all families and staff with a copy of the Program Statement in both the Parent Handbook and Employee Policy Manual. The Program Statement serves to provide our community with an understanding of Agora Plus Academy's approach to instruction and learning, as well as the overall culture of our learning environment. The Program Statement is reviewed and adjusted if needed by the Administration and should changes be made, a revised copy will be provided to all family and staff.

Agora Plus provides education for students from grade **grades 9 to 12**. Our curriculum follows the Canadian Curriculum Standards for High School and the Inquiry Based Learning (IBL) philosophy. Our programs include Physical Education, Music, Art, French, Finance, and Computer literacy.

Our goal at Agora Plus is to provide each student with a positive and engaging learning experience. The grades will be blended and will fulfill all objectives and requirements of the Ministry of Education as well as advanced principles of global learning.

Our academic programs are accredited by the Ministry of Education through our online course provider. Agora Plus offers full day, in-person classes as well as virtual, if applicable for international students. The school opens at 8:30 am daily and regular classes begin formally at 9 am. Dismissal is at 3 pm daily. Lunch will be at noon daily. We are also aligned with the high-school calendar of surrounding school boards. Closures and holidays are included in the appendix of this package. *All times are listed in EST (Eastern Standard Time - Toronto).*

At Agora Plus, we are committed to promoting the individuality of all our students and aim to be an inclusive environment. We endeavour to teach our students to appreciate, respect and value the differences they see in one another. We offer equal opportunities for participation and learning for all our students and will ensure that they feel secure in knowing that their contributions to the academy are valued.

Agora Plus is committed to the teachings of the IBL method. We encourage all members of the teaching team and administration to pursue professional development opportunities that will enrich their abilities and hone their skills in instruction. Workshops and conferences are promoted within the school that we believe will benefit our staff and students in their practice.

We ensure an environment that empowers and equips students of varying needs and talents to flourish and expand in their learning. Agora Plus believes that a student's innate ability to inquire and express interest in specific subject matter is critical in guiding our curricula and the same guides each learner through a world of incredible discovery as they develop a creative, entrepreneurial, balanced personality with an engaged, critical and, competent mind.

Teaching teams in our environment as referred to as "coaches". We employ experienced, qualified educators with strengths in varying fields to assist in the instruction and delivery of extraordinary learning for our students. We are equipped and ready with all the skills to teach your students about engagement, networking, collaboration, creative alignment and real-life work experience.

DYNAMIC EDUCATION

D DEVELOPING METACOGNITION AND SELF-AWARENESS

Y EARNING FOR LEARNING THROUGH OPPORTUNITIES

N ONTRADITIONAL, ENGAGED AND RELEVANT LEARNING

A CADEMIC DEVELOPMENT THROUGH EXPLORATION

M ASTERY OF CONCEPTS THROUGH PRACTICAL EXPERIENCES

i NITIATIVE BUILDING THROUGH LIFESKILL INSTRUCTION

C UMULATIVE CULMINATION OF SUCESSFUL HABITS

At Agora Plus, we have a simple daily structure. Students are welcome anytime between 8:30 am and 9 am (EST). At 9 am, there is a group meeting where students will discuss their learning objectives for the day and declare their learning intentions. Affirmation and calm discussion will help set everyone up for a productive and educational morning.

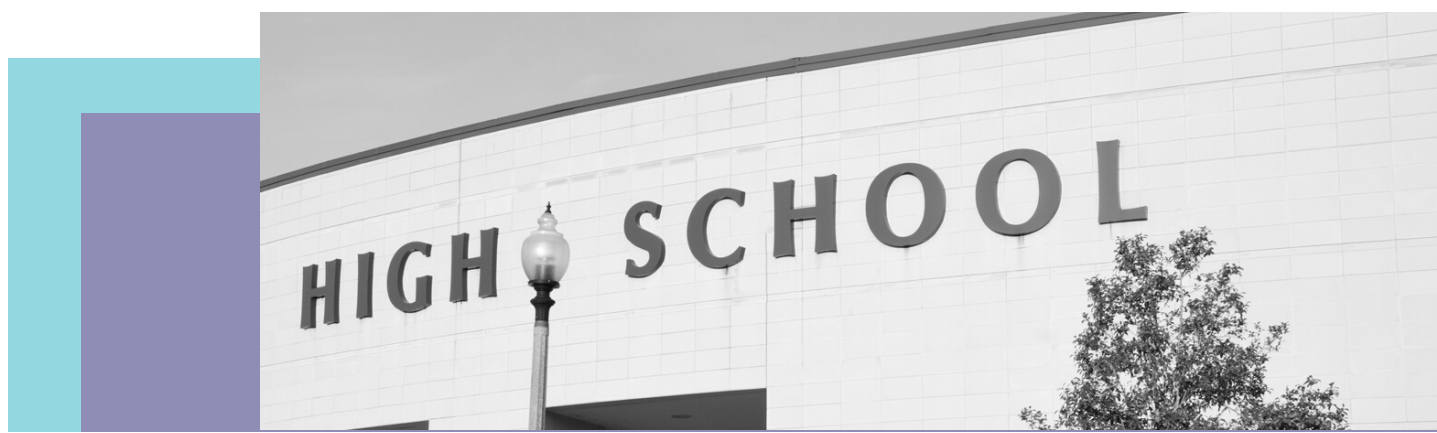
Coaches inspire conversation, facilitate discussions and transcribe new questions requiring exploration. After the agenda is set for the morning, students take their seats at their assigned pod and begin their Academic Development (AD) portion of the day.

The afternoon comprises of exploring careers, interests, hobbies, talents, sports and future plans towards successful integration in society. Student Dismissal is at 3 pm.

Five characteristics of an Agora Plus student:

- 1) **Independent learners** who complete their online coursework and ask for assistance whenever required to ensure success and accelerated academic development.
- 2) **Curious learners** who would like to explore opportunities to grow and hone their talents and innate skills.
- 3) **Perseverant and resilient** in their journey to uncover and discover their interests and transform them into an opportunity to seek and achieve gains (personally, financially, emotionally).
- 4) **Entrepreneurial and enterprising** thinkers who seek to assume their rightful place as future leaders.
- 5) **Global changemakers** who are driven to make the world a better place for our community and our future generations.

Agora Plus is proud to focus on mental and emtional health as a core portion of our curriculum and education. This is a differentiating feature to our environment that is not offered elsewhere.



Overarching topics for AD (Academic Development)

Topics in the syllabus particularly highlight the following required areas of development:

1) **Communication:** included in this topic is the ability for students to write, present and speak about their learning. Encouraging reflection daily and after every activity. New languages, literacy and penmanship, music, art, sign language, drama, body movement, dance, as well as all other methods and mechanics of expression should be encouraged under this topic.

2) **Reasoning:** included in this topic is the ability to rationalize, measure, evaluate, test, hypothesize, synthesize, calculate and discover. Encouraging metacognition (thinking about their thinking) is key to this topic. All areas of mathematics, life/earth/physical sciences, technology and AI, and experimental lab activities are all related to this topic.

3) **Vital Skills:** included in this topic is the development of any ability that will contribute to the student's future perspective. Finance, gardening, baking/cooking, auto mechanics, electrical and structural engineering, woodworking, sports, landscaping as well as any other activities that develop real-life skills that will be pivotal in a career or future trade.

4) **Business Acumen:** this topic is seldom taught in any other institution. This topic is a purposeful and deliberate scope of interest for AP. Instructing students on how to present ideas, persuade investors, develop the plans, manage R&D, outline objectives and successfully grow their ideas is critical in developing future business experts in the varied fields of interest.

5) **Innovation:** this topic will focus on empowering students to evaluate current "problems" and explore solutions. Students will be encouraged to review all modern inventions and evaluate their effectiveness, efficiency, price point, impact on the environment and their flaws. Students will be challenged to improve on the designs and build new technology based on these existing inventions. Innovation is a significant attribute of childhood and early adolescents because the limitations are not yet realized which leaves an incredible opportunity for simple solutions to complex problems.

Overarching topics for PD (Practicum Development)

Beginning of the year intentions and self-discovery. Personality tests, learning styles and understanding ourselves. Stating our talents, exploring our strengths. Planning for the year.

This month will focus on finance education and furthering our knowledge on business basics.

This is the month of career exploration and opportunity search. Students must find one company to work in for 4 weeks (at least 15 hours per week).

Short month. Travel is in order. Students will take their first trip out of town based on a vote.

New Year and new objectives. Students will be exploring creating an online e-commerce site and invent items to sell on the website. Marketing training to be completed this month,

More career exploration and opportunity search. Students must find one company to work in for 4 weeks (at least 15 hours per week).

Second school trip offsite. Voted on by students. Educational component with a networking objective.

More career exploration and opportunity search. Students must find one company to work in for 4 weeks (at least 15 hours per week).

More career exploration and opportunity search. Students must find one company to work in for 4 weeks (at least 15 hours per week).

Final school trip offsite. Voted on by students. Educational component with a networking objective. Also, wrapping up academic year. Presentations and Report Cards.

SEPTEMBER

October

November

DECEMBER

JANUARY

February

MARCH

APRIL

MAY

JUNE

**Some of the following will not apply to online only students.*

ATTENDANCE

Regular attendance at Agora Plus is key to students' success. Students who do not attend regularly and who do not actively participate in their courses jeopardize their opportunities to learn and reach their potential. Coaches will monitor attendance patterns for their respective students and will work with them, and their parents/guardians to support students in any way possible. If student attendance issues cannot be resolved, the administration will be informed and possible consequences may include contacting the student and parental/guardian, attendance contracts, or even removal from the program with no refund of tuition.

Non-Discrimination

The School does not discriminate against qualified applicants and students on the basis of race, color, national or ethnic origin, ancestry, nationality, sex, religion, mental or physical disability, gender identity or expression, affectional, health choices, and/or sexual orientation, pregnancy, marital, domestic partnership or civil union status, or any other status protected by applicable law in the administration of its educational, athletic, and other policies and programs. We are an inclusive environment for students of all abilities.

RESPECT

All members of Agora Plus community, which includes students, staff, and parents, will treat each other with respect in all interactions. Any actions determined to jeopardize the moral tone of the learning community including disrespectful, distasteful, abusive, harassing comments made to any of our community members will not be tolerated and will be dealt with swiftly by the principal. Consequences may include, counselling, parental involvement, suspension, expulsions and/ or the involvement of the authorities.

SEARCH, SEIZURE, AND INTERROGATIONS

Agora Plus respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled. The coaches/vice-principal/principal, have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Agora policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the police.

Personal Belongings

- Students are expected to take care of, protect, and properly secure their belongings.
- Students should label their property to protect against loss.
- Students are required to respect and maintain building security by keeping doors closed.
- Students are expected to store books and belongings neatly.
- Students must respect the environment and the premises (parents will be charged if furniture or equipment is deliberately broken).
- Agora Plus is not responsible for damage to and/or loss of student property.

Emergency Notification

Agora Plus will list any emergency or closure on the school website and send an email to the distribution list. You may also find more information on our Facebook page and Instagram. If necessary, we will also contact you through Class Dojo.

IN CASE OF LOCKDOWNS

- Doors to classrooms are closed and locked.
- Students are moved to the safest part of the room, away from windows and doors to the interior walls.
- Everyone drops to the floor or out of the line of vision from the door.
- Window shades are pulled down.
- Any windows in doors are covered (to prevent an intruder from seeing into the room).
- Classroom lights are turned off while someone calls 911.

**Some of the following will not apply to online only students.*

BEHAVIOURAL GUIDELINES – CODE OF BEHAVIOUR

Please REVIEW the following with your teenager before signing.

The Ontario Education Act and the relevant regulations made under it govern schools and students. It requires students to attend classes regularly, to accept reasonable disciplinary measures, to be neat and clean in person and habits, to be diligent in studies, to be courteous to fellow pupils, and to be obedient and respectful to teachers.

All students, families and staff at Agora Plus are expected to:

- show care, courtesy and consideration to others at all times
- demonstrate high moral and ethical standards of courtesy and honesty
- control their words; cursing or inappropriate language is not permitted
- show respect, compliance and cooperation to those in authority
- respect and appreciate the efforts of classmates
- participate and purchase required materials to ensure academic success
- handle learning materials in a responsible, careful manner
- treat peers with love, compassion and complete inclusion
- demonstrate a positive attitude in class, on field trips, and at special events
- show respect for school property and personal property



STUDENTS WILL NOT BE PERMITTED TO WEAR

- Shirts with straps that are less than two inches wide, cut-off T-shirts, midriff shirts/blouses, netted shirts, muscle shirts, cut-offs (pants).
- Shirts, hats, buttons, etc. displaying obscene or inappropriate printing; or advertising of alcohol, drugs, or tobacco products, either explicit or implied.
- Offensive clothing and offensive writings and drawings on the body, books, and clothing
- Rips, tears, or holes in clothing must not expose skin or undergarments above mid-thigh.
- Short shorts or dresses/skirts, including splits, must extend below mid-thigh.
- Sunglasses, inside the school building, unless medically required.
- Clothing which sags (the waistband of pants, shorts, skirts, or jeans must be above the hip bones).
- Clothing which shows underwear or lack thereof when doing normal school activities (including, but not limited to, leggings, tights, yoga pants, and jeggings). If these items are worn, there must be sufficient coverage to a minimum of mid-thigh.
- Pajamas or any other sleepwear except when authorized or on special theme days.

HARDWARE AND SOFTWARE MINIMUM REQUIREMENTS

- A computer will be required that has plenty of memory and hard drive.
- An up-to-date operating system is required for all online programs.
- Set up an email account specifically designated for school. Teachers, students, and staff will all require an email address to communicate.
- Headsets will also be required when there is interaction between a teacher and a student. This will not disturb the class and other students.
- iPads, tablets and cell phones are permitted although cell phones will be in the student's backpack/bag unless asked otherwise.

Technology User Agreement (to be signed)

The following can be brought to school and used throughout the course of the day by students if they choose:

- Noise cancelling headphones
- Personal laptops
- Cell phones are permitted but will be turned off during the school day unless used for work

The school is not responsible for loss, theft, or damage of such equipment. Please emphasize the importance of the student taking care of their property.

**Some of the following will not apply to online only students.*

We require that our students adhere to expectations and respect the rights and well-being of all individuals. Doing so inspires valuable participation in school life, promotes learning, and encourages the care and concern for self and others that is central to our community. Each student must learn and review expectations, as well as the policies and procedures necessary for school life. We expect the cooperation of parents and guardians in upholding our standards. We believe that families and the School share the task of establishing the right balance of freedom and responsibility, realistically and consistently.

DISCIPLINE POLICY

We respect our student fully and completely at Agora Plus. We do not believe in yelling or corporal punishment. Our main methods of discipline include the following:

- Redirection and Distraction
- Meditation and Emotional Expression
- Reward systems that positive reinforce acceptable behaviour
- Natural consequences (with reasoning and logic, we do not force students to make decisions, we just guide them and lay out consequences of their decisions)
- Logical consequences (if you disturb your peers, you will be asked to move elsewhere)
- Quiet and Calm Down corner (for students to choose to visit when they need to calm down)
- Communication with parents for positive guidance strategies
- Intervention from specialized community partners if and when required



Families and students may be terminated from the school for any of the following reasons:

- Abusive/ discriminatory treatment of instructional, administrative or any staff of the school (physical, emotional, sexual harassment)
- Abusive or violent behaviour towards students in the learning environment (physical, emotional, sexual harassment)
- Foul, abusive, inappropriate, or lewd gestures
- A specialized developmental issue or severe undisclosed diagnosis where student would not flourish in the current school environment
- Failure to pay school fees and participate in activities
- Detection, threat or discovery of harmful materials at school that can potentially cause illness or death (cigarettes, drugs, alcohol, explosives, weapons, or poisonous materials)
- Stealing, gambling, cursing, destruction of school or student property and defying authority resulting in harm to self or others

BULLYING & MISUSE OF INTERNET

Any pattern of behavior by a student, or a group of students, that is intended to harass, intimidate, ridicule, humiliate, or instill fear in another student or staff. Bullying behavior can be a threat of, or actual, physical harm or it can be verbal abuse of the student. Bullying is a series of recurring actions committed over a period directed toward one student, or successive, separate actions directed against multiple students. Use of computers, websites, the Internet, cell phones, text messaging, chat rooms, and instant messaging to ridicule, harass, intimidate, humiliate, or otherwise bully another student or a school employee

Display of affection: Physical contact between students which violates standards of propriety, good taste, or rules and regulations established by the school

Disrespect: rudeness, name-calling, inappropriate gestures, or other actions intended to show lack of respect for any student or school employee

Disruptive behavior: any interference with the proper conduct of a school, a school activity, an individual class; bomb threats; false alarms; attempts to prohibit or discourage attendance by others at school or a school activity; attempts to encourage others to violate school rules or policies; and refusal to identify others engaged in unlawful or disruptive acts or to otherwise fail to divulge information regarding such acts.

High school students need to know the internet golden rule, 'Once something is on the internet, it is always on the internet!' Keeping this in mind will help them to think before they act online. Please be vigilant of sites being searched on the internet. Only school related sites should be explored and avoid adult content any time you are in class. Consequences will be applied if you are found searching any site that is not related to the courses.

**Some of the following will not apply to online only students.*

Suspension

This means a student will be sent home for a set amount of time then return to drive home the seriousness and impact of their behaviour. No refunds are offered.

Expulsion

This is final termination, and the student may not return to school. Expulsion may become necessary when other methods of discipline have been unsuccessful, or in the case of profoundly serious misbehavior. In certain cases, expulsion may be required on the first offense, depending on the gravity of the offense, the attitude of the individual student and the influence on other students. No refunds will be offered.

Absences

All student absences must be reported before 8 am of the same day. An email to the office with a small note explaining why a student is absent is required for our records. **Agoraplus@AgoraPrep.com** is the email address which you must contact if your child will be absent. Any days missed for any reason, vacation or otherwise, will not be refunded nor will the school fees be adjusted in any way.

Student Illness

If a student feels ill while at Agora Plus, the administrative staff will contact the parents promptly for pick up of the student. For the safety of the other students and staff of the school, in some cases, a doctor's note will be required to return to school. This ensures that any contagious or potentially harmful diseases to immunocompromised members of our school do not spread within our environment. To protect your child and others, we ask if a child is exhibiting symptoms of a cold (sore throat, cough, sneezing, watery eyes, lethargy, diarrhea) that they remain at home. Students given medication to come to school will be sent home after it wears off. **So please protect your child and others from spreading illnesses and keep them home if they are ill. If a child cannot participate, they should not be attending school.**

Outdoor Activities and Sports

Please ensure that the learner is dressed appropriately for weather conditions with an additional set of spare clothing in case of accidents, messy exploration, or unintended incidences. Sports and other outdoor activities will take place at Agora Plus. Track and Field as well as a host of other sports will be played at the school. When necessary, students will be required to purchase specific gear for the sport they are learning at Agora Plus. Parents are expected to provide all necessary materials for students when requested.



Field Trips and Special School Activities

Parents will receive announcements about school trips and school activities well in advance. Costs associated with any trip or event is above and beyond the school fees. Communication will be clear about the trip or event's learning objectives and the costs associated with it. Agora Plus students are required to participate in any planned activities to strengthen community and social connections within the learning environment.

Charitable and Social Responsibility

Agora Plus believes that it does not operate in a vacuum. We are part of an active and rich community. As contributing and ethical members of society, we endeavour to give back through any means necessary. Fundraisers and charitable campaigns will run throughout the year and parents are expected to encourage their children to participate and use the opportunity to give back as a point of discussion and learning. It is vital to develop the attributes and characteristics that will set students up for a lifetime of success; including kindness, generosity, altruism, volunteerism, charity and sacrifice.

**Some of the following will not apply to online only students.*

POLICIES CONT...

Mentorship Programs

Since grades are blended at Agora Plus, it is encouraged that older students mentor younger students. This program will take many forms but essentially, students will form strong connections as friends and demonstrate leadership as a skill for the future.

Student Achievement

Agora Plus uses an academic assessment called the Comprehensive Inventory of Basic Skills (CIBS) which reports on the student's literacy and math levels. We will also provide parents with report cards mid-year and at the end of the year.

Plagiarism and cheating

Is a serious academic offence. Students must acknowledge visual or written sources when using the words or the ideas of any other person, or group of persons, for any assignment or project. In the event that a student commits an act of plagiarism, the following steps will be taken. The first offence of any work that is concluded as being plagiarized will result in an academic warning. The teacher will notify the office of the offence and the student will be given an opportunity to resubmit their own work. Parents will be notified of the offence by the teacher. A second offence, the work will be given a mark of zero. Parents will be notified. A third offence will result in a zero for the submitted work and an academic review by the principal which may result in removal from the course without a refund. The parents/guardians will be notified.



Differentiation

Agora Plus is extremely sensitive to and acutely recognizes the unique learning needs, learning styles, developmental needs, and expression styles of each individual student. All learning can be differentiated, modified, or accommodated to reflect the uniqueness of each child. The basic premise of Agora Plus is to leverage student's strengths, talents, and interests and use them comprehensively and exclusively for the purposes of learning core subjects in our environment.

Service Animal

Service animals are permitted at Agora Plus with proper documents which are required. The owner of the animal must have total control and charge of the animal. They must remove all waste immediately and dispose of it. A medical certificate must also be presented prior to consent of the Academy to have the service animal attend in person with the student. **Only accepted on case by case basis.**

Student Record and Portfolio

Every student at Agora Plus will have a digital student record and portfolio.

Inclement Weather

Agora Plus will close from time to time if the weather is dangerous for parents and teachers to commute. If the weather is good in the morning but calls for a storm, parents may be called to pick up early.

Withdrawal

Agora Plus does not accept withdrawals once students are enrolled. All post-dated cheques (if applicable) will be cashed on the agreed upon times. Once enrolled, a withdrawal from the academic year is not possible.

**Some of the following will not apply to online only students.*

Important Contact Information

School's main number is 1 (888) 524-6725

Weekdays, Agora Plus is open from 8:30 a.m. to 3 p.m

General Email Address: Agoraplus@AgoraPrep.com

Admission Email: Agoraplus@Agoraprep.com

To report an absence: Agoraplus@agoraprep.com

Other Emergency Contacts:

Principal: sylvia@agoraprep.com

Vice-Principal: Suzanne@agoraprep.com

Emergency: 911

Local Police station: (905) 830-0303

Local Fire Station: (905) 895-9222

Local Public Health: 1 (877) 464-9675

Local Evacuation Site information:

Wellington Public School, 125 Wellington St W, Aurora, ON L4G 2P3



USER TECH AGREEMENT

Agora Plus believes technology to be an integral part of the school curriculum. In addition to the Code of Student Behaviour and Discipline, any student using the school network is required to adhere to the following rules of conduct both on and off the school site.

As a student:

1. I am responsible for my actions on the computer and will help others to not break the rules.
2. I will not seek or modify information, files, or passwords belonging to others.
3. I will not share passwords or private information that can compromise my own or others' privacy.
4. I will not attempt to obtain administrator privileges.
5. I will not attempt to introduce additional programs to the school computers.
6. I will not introduce files that may contain viruses and will regularly check my files for viruses.
7. I will not seek or send images, sounds, or messages, which might be considered inappropriate, hurtful to others, or illegal.
8. I understand that what I say and do online can never be taken back. I promise to contribute to the web in a positive way, and I understand that just because I can post anything online, doesn't mean I should!
9. If I encounter any inappropriate, hurtful, or illegal images, sounds or messages, I will speak up and tell a teacher immediately.
10. I will respect the copyright status of programs, songs, movies, images, and games, and will not participate in breaking the law by illegally downloading, copying or distributing these without permission from the authors.
11. I will respect other people's online work and give them proper credit for it.
12. It is my responsibility to back-up, save, and maintain all my files.
13. I will not eat or drink near computers or other technologies.
14. I will ask for an instructor's permission to use my personal electronic device at school, and I will continue to abide by this Technology Use Agreement.
15. I understand the risks of bringing my personal electronic device to Agora Plus, and I agree that the school is not to be held responsible for any loss or damage.



Agora Plus:

1. Reserves the right to change this policy at any time (changes to rules will be posted).
2. Reserves the right to remove network access from any user who breaks these rules.
3. Is not liable for any indirect, incidental or consequential damages (including lost data, information or profits) sustained or incurred in connection with the operation of, or inability to use, the system.
4. Reserves the right to apply web and security filters to devices brought into the school environment.
5. Is not liable for any loss or damage of personal electronic devices brought to the school site.



TUITION FEES

One Time Registration Fee \$200 (paid upon enrollment to reserve a spot)

In-Person Annual fees paid upfront:

\$19,500 (per student 9-12) - Paid by cheque/e-transfer (save \$500)

In-Person Bi-Annual Plan: (*post-dated cheques must be provided*)

\$10,000 paid in September and \$10,000 in February.

In-Person Quarterly Plan: (*post-dated cheques must be provided*)

\$5000 paid in September, \$5000 in November, \$5000 in February and \$5000 in April.

School Starter Fees (agenda, supplies and other school materials): \$100 per student

Blended option (in person and online) will only be provided on case by case and the in person tuition fees remain the same.

Virtual Only Tuition: (Applicable to online and international students only)

\$10,000 paid in full via e-transfer plus one time registration fees. Access will be granted to our online portal in August. Students **must** have a working email and register for an online learning account with Agora Plus in August preceding the first semester. Mentorship and work placements will be provided through the course of the school year. Trips will not apply to online students.

Refund Policy: *There will be no refunds of any kind.*

NSF Cheques: *All NSF payments will incur a \$100 Service Charge.*

All fees including the service charge must be repaid within 3 business days of notification.

Closure Dates:

Labour Day, Thanksgiving, Winter Break Second (last week of December to the day after New Years' day in January), Family Day (3rd Monday in February), March Break (second week of March). As well as, Good Friday, Easter Monday, Victoria Day, and other statutory holidays.

Professional Development Days: *School is closed for students*

You will be provided a calendar.



ACCOUNTABILITY FRAMEWORK

AGORA PLUS ACADEMY

**EVERYONE
WELCOME.**



0 BULLYING

**PACK ONLY
USEFUL THINGS.**



0 THINGS THAT HURT.

ONLY GOOD TECH.



0 SCARY/VIOLENT
GAMES/APPS/MUSIC

**TREAT OTHERS
WITH RESPECT.**



0 TOLERANCE FOR
CURSING, DEFIANCE,
YELLING & ABUSE

**USE ONLY NICE
WORDS.**

&\$#!%

0 TOLERANCE FOR
SWEARING.

KEEP IT CLEAN.



0 IMPOLITE GESTURES,
JOKES OR
PICTURES/VIDEOS

PARTICIPATION.



BRING YOUR BEST
ATTITUDE AND TRY
YOUR BEST

SAFETY FIRST.



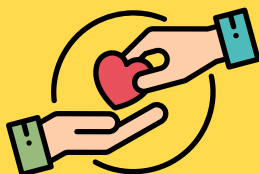
STAFF CAN REMOVE ANY
ITEM THAT IS DEEMED
UNSAFE AT ANYTIME

**RESPECT THE
SPACE.**



KEEP THE SPACE
CLEAN AND WITHOUT
DAMAGE

BE KIND.



EVERYONE IS
DIFFERENT. PLEASE BE
KIND ALL THE TIME.

BE HONEST.



ALWAYS TELL THE
TRUTH AND ONLY
BRING HOME WHAT IS
YOURS.

SHOW INTEGRITY.



DO THE RIGHT THING
EVEN IF NO ONE IS
LOOKING SO WE CAN
TRUST ONE ANOTHER.

ACKNOWLEDGEMENT FORM

Please sign this page and return it to the office to acknowledge that you have read and agreed to all of the policies and information provided in the Handbook. Also, please review the policies with your child and have them sign below as well. We would like to ensure that we are all in agreement to the expectations of an Agora Plus student. This handbook also holds the academy to account when it comes to operations and procedures in the provision of education to your child.

Please note that we **must** have a copy of this signed acknowledgement form **before** a student commences their academic year with Agora Plus.

Your family will receive online communication via email regarding courses that students will be enrolled in for September once this form is received along with the registration fees.

Agora Plus Academy disclaimer:

1. Agora Plus reserves the right to change this Handbook at any time (changes to rules will be posted).
2. Agora Plus is not liable for any indirect, incidental or consequential damages resulting from misunderstanding or misconception as represented in this document.
3. Agora Plus considers this signed form as a formal contract between the enrolled student, their family and the Academy.

If at any time you have questions or concerns about policies outlined in the Handbook or any related matter to financials, school trips or procedures, please email the Principal directly at **Sylvia@agoraprep.com** or the **Office at info@agoraprep.com**.

I, the undersigned, acknowledge that I have read, understood and reviewed the Handbook in its entirety along with all the policies, tuition fees, expectations and consequences for violations and strict adherence to all of the Academy's rules and regulations. I agree to conform with the schedules, academic pathways and learning objectives for the year.

Student Signature: _____ **Grade:** _____

Parent Signature: _____ **Date:** _____

Principal Signature: _____ **Date:** _____

**Please ask the office for a copy of this form for your records. Thank you.*

PERMISSION FORMS

Dear Parents: Please check off the options on this page, initial after each one and return it to the office to acknowledge that you have agreed to the following:

1) My child can exit the premises for lunch and must return by 1 pm to resume their learning journey.

YES

NO

Parent Initial: _____

2) My child is permitted to use the internet to access coursework and research topics as well as complete practicum modules.

YES

NO

Parent Initial: _____

3) My child will be able to contact me in case of an emergency or to ask for permission for something specific to the child's needs.

YES

NO

Parent Initial: _____

4) My child will complete all assignments and exams on their own without the help of an adult in the house so that the Academy knows where extra assistance is required.

YES

NO

Parent Initial: _____

5) Agora Plus is permitted to post photographs of my child for marketing purposes and for the purposes of accumulating pictorial memories for the yearbook and newsletters (where applicable).

YES

NO

Parent Initial: _____

6) My child will be participating in trips (when applicable) and I understand that fees for trips will be over and above my tuition fee costs.

YES

NO

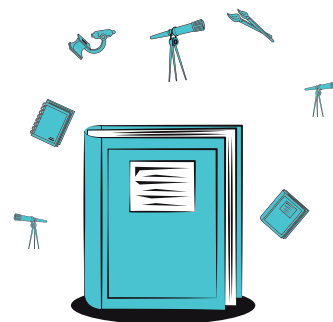
Parent Initial: _____

Please note that we **must** have a copy of this signed acknowledgement form **before** a student commences their academic year with Agora Plus.

If at any time you have questions or concerns about policies outlined in the Handbook or any related matter to financials, school trips or procedures, please email the Principal directly at Sylvia@agoraprep.com or the **Office at** office@agoraprep.com.

**Some of the following will not apply to online only students.*

***Please ask the office for a copy of this form for your records. Thank you.*



WELCOME TO YOUR JOURNEY

INSPIRING FUTURE LEADERS

